# Blues Angel School of Music Lesson Policy

The policies stated below have been constructed to ensure a quality relationship between the student and teacher. The intent is to provide a sound educational environment for the student.

### Lesson Length and Payment

All lessons are 30 minutes long, except drum lessons which are 45 minutes. Longer lesson times are available depending on the availability of the teacher and commitment of the student.

Lessons are once a week, \$100 per month, and billed at the first week of each month. Failure to pay by the third week of the month will result in the student being removed from the schedule without notice. As the \$100 monthly price is valid whether it is a four-week or five-week month, the fifth lesson is offered free of charge. If a student or teacher cancels the fifth lesson, this lesson will not be rescheduled and credited towards the following month.

If you would prefer to pay for each lesson individually, lessons are \$30 per lesson, and lessons must be paid one lesson in advance to be scheduled. Need-based scholarships are available by the Blues Angel Music Foundation. Please visit BluesAngelMusic.com for more information.

AutoPay for lessons is available by attaching a credit or debit card to the lesson student's account. Full monthly payment will be debited from his/her account during the first week of the month.

Instruments and supplemental materials are not included in lesson payment. Students may be expected to purchase additional materials at their own expense. These items are selected at the discretion of the instructor.

## Enrollment

Lessons can be scheduled at any time. To begin taking lessons, the prospective student may come in person or call over the phone to schedule lessons. All lessons must be paid for in advance in order for the lesson to appear on the schedule. Payment can be made by debit/credit card over the phone or in person with cash, card, or check.

# Attendance and Cancellations

Students are expected to show up on time with all materials needed to each lesson. If a student is tardy, the missed time will not be made up.

If the student wishes to cancel a lesson, communication with the Administrator is required. A courteous 24 hours is preferred, but a minimum of 3 hours notice is required. If 3 hours notice is not given, the lesson is considered a "No Show." Under extraordinary circumstances, less than 3 hour notices will be

credited forward at the discretion of the lesson teacher. No Shows result in a forfeited lesson with no refunds or credits issued. After two No Shows, the student will be removed from the schedule without notice. In the case of illness or other issue, the instructor may elect to reschedule to a mutually agreed upon time but is not required to do so for No Shows.

If the student gives more than three hours notice, the lesson is eligible to be rescheduled or credited. If an instructor cannot meet a student at the regularly scheduled time, the lesson will be credited or rescheduled. Lessons missed due to weather inclinations and holidays are also eligible for credit and rescheduling. All rescheduled and credited lessons must be made with the Administrator. Once a make-up lesson is scheduled, it is not eligible for refund or further rescheduling.

In accordance with the three hour notice policy, Blues Angel School of Music likewise will not call and reschedule lessons on behalf of the lesson teacher three hours before a schedule lesson unless an unforeseen event arises. In this case, the lesson will be credited or rescheduled. Additionally, if the scheduled lesson occurs on a holiday and the Blues Angel School of Music is closed, the lesson will be credited or rescheduled.

Extended absences of three weeks or more (i.e. going on vacation) will result in removal from the schedule. If the student wishes to keep their timeslot reserved, they must pay for that time to ensure it is not filled by another student.

### **Dismissal from Lessons**

If the student becomes disruptive, disrespectful, destructive, or otherwise misbehaves, Blues Angel Music and its independent contractors, employees, and/or affiliates reserve the right to dismiss the student from the class. The student's parent/guardian will be held responsible for any damages caused to Blues Angel Music, its independent contractors, employees, and/or affiliates including but not limited to: equipment, damage to building or structure, or time lost caused by the student and/or parent/guardian. Blues Angel Music is the sole determiner of what constitutes misbehavior. Student will not be eligible for a refund or makeup class due to misbehavior.

If a student is unprepared for their lesson, the teacher may stop the lesson before the allotted time. Failure to meet the expectation of practice and commitment repeatedly may result in termination of lessons indefinitely, at the discretion of the instructor. Students may request to transfer to another teacher at any time.

## Lesson Refunds

In the event of the student discontinuing lessons at the Blues Angel School of Music, payment can be refunded or written as a credit towards future lessons. Refunds can be made during store hours, and the customer must be present at the time of refund.

Thank you for choosing the Blues Angel School of Music!